

## **Guidelines for the Plant**

1. Register for the green steel certification as information provided in NISST web portal < <https://nisst.org/green-steel-certification/>>paying the registration fee and submit form at the email id <director@nisst.org,technical@nisst.org,info@nisst.org>
2. Assign one nodal officer in plant who will be responsible for the Green steel certification.
3. The **ACVA (Accredited Carbon Verification Agency)** firm, will be allotted by NISST to you as per the list given in NISST web portal < <https://nisst.org/green-steel-certification/>>, (the allotment process will be done by NISST until the dedicated Web portal launch. Once portal is launched auto allocation of the **ACVA** firm will be done by portal.).
4. Start the data preparation as excel format < I &S GHG emission Calculation\_v1.5>as provided by ACVA approved by NISST along with the list of proof documents as provided in Appendix A <Add the list of proofs>.
5. Assist the **ACVA** for the site visit and preparing MOM for the Opening and closing meeting.
6. The data should be duly verified by plant and provided from ERP (e.g., SAP, Lighthouse, other ERPs) or log sheets, monthly, quarterly reports, etc. and submitted to the **ACVA** along with the seal and sign in Declaration and undertaking form.
7. All the fuel analysis will be as followed as per CCTS guidelines.
8. The Excel sheet also submitted in hard copy format with the sign and seal of plant official.
9. For the report preparation provide the process flow diagram showing all the shops with material flow.
10. Report of the **ACVA** should be checked by plant and any ambiguity should be informed to the **ACVA** before submitting the final submission.
11. After report submission to NISST by ACVA firm for the plant, on successful verification by NISST the certificate will be awarded to the plant.
12. The NISST will allocate the ACVA firms to the plant, the applicable charges for Green Steel certification audit will be as per the L1 of Rs,95000/- + GST (excluded of Travelling and boarding lodging).