



National Institute of Secondary Steel Technology
G T Road, Sirhind Side, Mandi Gobindgarh, Punjab- 147301

VACCANCY NOTIFICATION NO. NISST/P&A/PERS/CON/2025-1

Applications are invited for recruitment against following positions on contractual basis for a minimum period of three years (1+2) extendable by three more years. Last date for submission of application – **15 days from the date of publication of notification in the Employment News**

S. NO	Post	No. of vacancies	Maximum Remuneration
01	Technical Manager (Mechanical)	01	Rs.1,25,000/-
02	Technical Manager (Metallurgy)	01	Rs.1,25,000/-
03	Technical Manager (Electrical / Electronics & Instrumentation)	01	Rs.1,25,000/-
04	H R Manager	01	Rs.1,00,000/-
05	Technical Assistant to Director	01	Rs.50,000/-

For details refer our web site **www.nisst.org**

Sr. Dy. Director (P&A)



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G T Road, Sirhind side, Mandi Gobindgarh, Punjab- 147301

VACANCY NOTIFICATION NO. NISST/P&A/PERS/CON/2025-1

Applications are invited for recruitment against the following positions on Contractual Basis for a minimum period of three years (1+2) extendable by three more years. **Last date for submission of application – 15 days from the date of publication of notification in the Employment News:**

Sl. NO	Post	No. of vacancies	Qualification & Experience	Maximum Consolidated Remuneration
01	Technical Manager (Mechanical)	01	Essential Qualification – BE/B Tech in Mechanical Engineering Desirable: 1. AEA / Certified energy Auditor from BEE 2. GHG Lead Verifier (ISO – 14064) Minimum experience: 5 to 10 years in any steel plant in Maintenance, Production & Training.	Up to Rs. 1,25,000/- per month – Depending upon qualification & experience
02	Technical Manager (Metallurgy)	01	Essential Qualification – BE/B Tech in Metallurgy Engineering Desirable: 1. AEA / Certified energy Auditor from BEE 2. GHG Lead Verifier (ISO – 14064) Minimum experience: 5 to 10 years in any steel plant in Operation, Quality & Training.	Up to Rs. 1,25,000/- per month – Depending upon qualification & experience
03	Technical Manager (Electrical/ Electronics & Instrumentation)	01	Essential Qualification – BE/B Tech in Electrical / Electronics & Instrumentation Desirable: 1. AEA / Certified energy Auditor from BEE 2. GHG Lead Verifier (ISO – 14064) Minimum experience: 5 to 10 years in any steel plant in Energy, Power systems, Maintenance & Training.	Up to Rs. 1,25,000/- per month – Depending upon qualification & experience
04	H R Manager	01	Essential Qualification – Graduation with MBA in Human Resource Management (Regular) Minimum experience: 3 to 5 years in the areas of Human Resource and Administration - Post Qualification.	Up to Rs. 1,00,000/- per month – Depending upon qualification & experience
05	Technical Assistant to Director	01	Essential Qualification – Engineering Graduate (Preferably Mech. /Mett. /Elect.) Desirable skills: Advance techniques in computer application, good communication skills and skills in preparation of presentation (PPT), Technical assistance in preparing reports etc. Minimum experience: 1 to 3 years of experience in Iron and Steel industry.	Up Rs. 50,000/- per month – Depending upon qualification & experience

1. Post: Technical Manager (Mechanical)

No. of vacancies: 01

Essential Qualifications: B E/B Tech in Mechanical Engineering

Desirable Qualifications: 1. AEA / Certified energy Auditor from BEE
2. GHG Lead Verifier (ISO – 14064)

Minimum Experience: 5 to 10 years in any steel plant in Maintenance, Production & Training.

Responsibilities: Training & Skill Development, Energy Audit, Evaluation of audited reports, Safety Audit & Safety inspection, Mechanical Testing covering Iron & Steel Making, Rolling Mills, Reheating Furnaces etc.

2. **Post: Technical Manager (Metallurgy)**

No. of vacancies:01

Essential Qualifications: B E/B Tech in Metallurgy Engineering

Desirable Qualifications: 1. AEA / Certified energy Auditor from BEE
2. GHG Lead Verifier (ISO – 14064)

Minimum Experience: 5 to 10 years in any steel plant in Operation, Quality & Training.

Responsibilities: Training & Skill Development, Energy Audit, Evaluation of audited reports, Safety Audit & Safety inspection, Chemical & Metallography Testing covering Iron & Steel Making, Rolling Mills, Reheating Furnaces, Heat treatment etc.

3. **Post: Technical Manager (BE/B Tech in Electrical / Electronics & Instrumentation)**

No. of vacancies:01

Essential Qualifications: BE /B Tech in Electrical / Electronics & Instrumentation

Desirable Qualification: 1. AEA / Certified energy Auditor from BEE
2. GHG Lead Verifier (ISO – 14064)

Minimum Experience: 5 to 10 years in any steel plant in Energy, Power systems, Maintenance & Training.

Responsibilities: Training & Skill Development, Energy Audit, Evaluation of audited reports, Safety Audit & Safety inspection, Testing covering Iron & Steel Making, Rolling Mills, Reheating Furnaces etc.

4. **Post: H R Manager**

No. of vacancies: 01

Essential Qualification: Graduation with MBA in Human Resource Management (Regular)

Minimum Experience: 3 to 5 years in the areas of Human Resource and Administration- Post Qualification.

Responsibilities: All matters related to Personnel and Administration such as Strategic Planning, Policy Development, Talent Acquisition, Employee Development, Performance Management, Compensation and Benefits, Employee Relations, Compliance Management, HR Analytics, Change Management, Administration, Estate Management, Vigilance & RTI etc.

5. **Post: Technical Assistant to Director**

No. of vacancies: 01

Essential Qualification– Engineering Graduate (Preferably Mech. /Mett. /Elect.)

Desirable skills: Advance techniques in computer application, good communication skills and skills in preparation of presentation (PPT), Technical assistance in preparing reports etc.

Minimum experience: 1 to 3 years of experience in Iron and Steel industry.

Responsibilities: Technical assistance to director in preparing technical reports, PPTs, drafting, correspondences, coordination for meetings, preparation of draft minutes, coordination with other departments of the institute and outside agencies etc.

Age for above all the posts: Maximum age as on **01.06.2025**: **35 years**. However, in case of SC/ST/OBC/ Women/ PWD and other entitled categories age relaxation shall be admissible as per Govt. of India's rules.

Terms & Conditions:

1. Tenure of appointment will be minimum 03 years (extendable).
2. The above positions are purely temporary and on contract basis. It would therefore, not confer any right/claim, implicit or explicit, for consideration/absorption against any NISST post.
3. Place of posting will be Mandi Gobindgarh. However, candidates shall be liable to serve any part of India.
4. **Interested and eligible candidates, who are Indian national, should send their** duly filled in application form to the undersigned in the attached format **at Annexure-A** with a recent passport size photograph pasted on it, along with self-attested copies of certificates and relevant documentary evidence in support of their date of birth, qualification and experience etc. A copy of the same may be forwarded through mail at admin@nisst.org also.
5. **Last date for submission of application – 15 days from the date of publication of notification in the Employment News.**
6. Candidates not fulfilling the aforesaid criteria shall not be considered.
7. Medical insurance & Accidental Insurance will be provided by the Institute.
8. For attending the interview to & fro travelling expenses will be reimbursed.

Sr. Deputy Director (P&A)



Annexure-A

NATIONAL INSTITUTE OF SECONDARY STEEL TECHNOLOGY
POST BOX NO. 92, G T ROAD, MANDI GOBINDGARH, PUNJAB – 147 301

PHOTO

APPLICATION FOR THE POST OF _____

1. NAME : _____
(In Block Letters)
2. Father's Name : _____
(In Block Letters)
3. Permanent Address : _____
(In Block Letters)

4. Address for Correspondence : _____
(In Block Letters)

5. Nationality : _____
6. Date of Birth : _____
7. Category : General/OBC/SC/ST
8. Physically Challenged : Yes/No
9. Marital Status : Unmarried/Married
10. Are you related to any NISST employee, if yes : Yes/No
Name & Designation _____
11. Language Proficiency : Hindi - Read/Writing/Speaking [Please (√)]
English - Read/Writing/Speaking [Please (√)]
Punjabi - Read/Writing/Speaking [Please (√)]
12. Telephone Nos. Land Line _____ Mobile _____
13. E-mail Id _____

14. Educational, Technical & Professional Qualifications (Chronologically)
(Please give self-attested photo copies of testimonials)

Examination Board	Board/University	Year of Passing	% of Marks	Division	Subject

15. Professional Experience (Chronologically):
(Please give self-attested photo copies of relevant certificate(s))

Organization & Address	Period		Designation	Nature of Job	Salary Drawn
	From	To			

16. Please give two Reference along with their address:

a) _____ b) _____

17. Declaration:

I, hereby declare that the information given in the form is correct. In the event of any information being found incorrect, I shall be liable for dismissal from the services of the Institute.

Date:

Place:

(Signature of the Candidate)

List of enclosures

1. _____
2. _____
3. _____
4. _____

P.S.: 1. Incomplete Form will not be considered