

## **Guidelines for the Plant**

1. Register for the green steel certification as information provided in NISST web portal < <https://nisst.org/green-steel-certification/>>paying the registration fee and submit form at the email id <director@nisst.org,technical@nisst.org,info@nisst.org>
2. Assign one nodal officer in plant who will be responsible for the Green steel certification.
3. Engage the **ACVA (Accredited Carbon Verification Agency)** firm, list is given in NISST web portal < <https://nisst.org/green-steel-certification/>>, prepare the work order as mutually agreed by the plant and **ACVA** firm.
4. Start the data preparation as excel format <GHG Emission Calculation Sheet and link>as provided by ACVA approved by NISST along with the list of proof documents as provided in Appendix A <Add the list of proofs>.
5. Assist the **ACVA** for the site visit and preparing MOM for the Opening and closing meeting.
6. The data should be duly verified by plant and provided from ERP (e.g., SAP, Lighthouse, other ERPs) or log sheets, monthly, quarterly reports, etc. and submitted to the **ACVA** along with the seal and sign in Declaration and undertaking form.
7. All the fuel analysis will be as followed as per CCTS guidelines.
8. The Excel sheet also submitted in hard copy format with the sign and seal of plant official.
9. For the report preparation provide the process flow diagram showing all the shops with material flow.
10. Report of the **ACVA** should be checked by plant and any ambiguity should be informed to the **ACVA** before submitting the final submission.
11. After report submission to NISST by ACVA firm for the plant, on successful verification by NISST the certificate will be awarded to the plant.